

NOTICE AND AGENDA
FINANCE COMMITTEE

January 15, 2004

1:30 p.m.

Sheraton Suites
701 A Street
San Diego, California

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- I. Call to Order – Darshan Singh, Chair**
 - II. Roll Call**
 - III. Presentation** – Fiscal Year 2002-03 Audit Report –Tim Stenvick, Partner, Deloitte & Touche
 - IV. Action Items***
 - A. Fiscal Year 2003-04 Mid-Year Review [04-0116-211-MYR] – Jan Gephart
 - B. Designation of Cash for Fiscal Year 2003-04 Capital Expenditures [04-0116-212-MYR] – Jan Gephart
 - C. Delegation for Non-Competitively Bid (NCB) and Other Contracts and Purchases [04-0116-213-BD] – Marty Ewing
 - V. Information Items**
 - A. Cash Reserves – Marty Ewing
 - B. Human Resources Information – Sharon Hearnden
 - VI. Other**
 - VII. Adjourn**

* **Recommendation Requested**

NOTICE AND AGENDA
INMATE EMPLOYABILITY COMMITTEE
(To follow Finance Committee)

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- I. Call to Order – Larry Frank, Chair**
 - II. Roll Call**
 - III. Action Items***
 - A. Inmate Compensation [04-0116-214-BD] – Mike Colwell
 - Holiday Pay
 - Work – Related Injury Pay
 - B. Inmate Day Labor Projects [04-0116-215 thru 216-IDL] – Ray Ow
 - [215] Repair the Thermal Fluid Heating System at the Chuckawalla Valley State Prison (\$1,581,000)
 - [216] Replace the Infirmary HVAC at the Deuel Vocational Institution (\$1,060,000)
 - IV. Information Items**
 - A. Inmate Employability Program – Mike Colwell
 - B. Federal Bonding Program – Mike Colwell

- VIII. Other
- IX. Adjourn

* Recommendation Requested

NOTICE AND AGENDA

DEVELOPMENT AND OPERATIONS COMMITTEE

(To follow the Inmate Employability Committee)

- I. **Call to Order** – Ray Trujillo, Chair
- II. **Roll Call**
- III. **Action Item***
 - Public Hearing Summary – Ray Trujillo, Hearing Chair
 - Request to Increase the Revenue Limit for the Optical Enterprise [04-0116-187-RL]
– Yolanda Martinez
- IV. **Information Items**
 - A. Inmate Assignments/Lost Hours – Pat Fitzgerald
 - B. Status Report Merchandise Display Center – Rita Mollica
 - C. Online Catalog Status Report – Rita Mollica and Lee Dorey
- V. **Other**
- VI. **Adjourn**

* Recommendation Requested

NOTICE AND AGENDA

LEGISLATIVE COMMITTEE

(To follow the Development and Operations Committee)

- I. **Call to Order** – Curtis Kelly, Chair
 - II. **Roll Call**
 - III. **Information Item**
 - Legislative Update – Frank Losco
 - IV. **Other**
 - V. **Adjourn**
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NOTICE AND AGENDA
PRISON INDUSTRY BOARD

January 16, 2004

8:00 a.m.

Sheraton Suites
701 "A" Street
San Diego, California

I. Call to Order – Richard A. Rimmer, Chair (A)

II. Roll Call

III. Recess for Closed Session

Pursuant to Government Code Section 11126(a), the Board will meet in closed session to discuss a personnel matter.

Pursuant to Government Code Section 11126(e), the Board will meet in closed session to discuss pending litigation. The following filed lawsuits will be discussed – Amader et al. v. PIA et al., Andreatta et al. v. PIA et al., Anderson v. PIA et al., Leon v. SPB et al., Pappas v. CDC et al., Swarm v. State of CA et al., Armstrong v. PIA et al., and Daniel A. Palmer, Jr., v. State of CA et al.

IV. Reconvene

V. Public Comment – This portion of the meeting is reserved for comment on items not on the agenda. Under the Bagley-Keene Act, the Board cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff.

X. Director's Comments

Presented by: Richard A. Rimmer, Director (A), California Department of Corrections

XI. Board Comments

XII. Action Items*

A. Approval of September 26, 2003 Minutes [04-0116-210-MN]

B. Finance Committee – Darshan Singh, Chair

1. Fiscal Year 2003-04 Mid-Year Review [04-0116-211-MYR]

2. Designation of Cash for Fiscal Year 2003-04 Capital Expenditures [04-0116-212-MYR]

3. Delegation for Non-Competitively Bid (NCB) and Other Contracts and Purchases [04-0116-213-BD]

C. Inmate Employability Committee – Larry Frank, Chair

1. Inmate Compensation [04-0116-214-BD]

- Holiday Pay

- Work – Related Injury Pay

2. Inmate Day Labor Projects [04-0116-215 thru 216-IDL]

[215] Repair the Thermal Fluid Heating System at the Chuckawalla Valley State Prison (\$1,581,000)

[216] Replace the Infirmary HVAC at the Deuel Vocational Institution (\$1,060,000)

- D. Development and Operations Committee – Ray Trujillo, Chair
1. Request to Increase the Revenue Limit for the Optical Enterprise
[04-0116-187-RL]

XIII. Information Items

- A. Board Committee Reports
1. Finance Committee – Darshan Singh, Chair
2. Inmate Employability Committee – Larry Frank, Chair
3. Development and Operations Committee – Ray Trujillo, Chair
4. Legislative Committee – Curtis Kelly, Chair
5. Prison Industry Authority General Manager Report – Marty Ewing (A)

X. Future Meetings

- April 2004 – Ontario, California Institution for Men
- June 2004 – To be determined.
- October 2004 – To be determined.

XI. Adjournment

*** Action Required**

For additional information prior to the meeting, please contact
Ms. Jamie Halford at 560 East Natoma Street, Folsom, CA 95630 or (916) 358-2677.

** For disability related accommodations, please contact Ms. Jamie Halford at
(916) 358-2677 at least five days prior to the meetings.

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AGENDAS APPROVED BY: <i>RICHARD A. RIMMER, Chair (A)</i>
